**YOUTH JUSTICE**

**PROFESSIONAL DEVELOPMENT PLAN**

This Professional Development Plan template is designed

**for Youth Justice Professionals NOT enrolled in WiLearn YJ**

Professional Development Training Plan for: **Click or tap here to enter text.**

Hire Date: **Click or tap here to enter text.**

**Required Training**:

1. **Basic Intake Worker Training**

Pursuant to Wisconsin Statutes Chapters 48.06 and 938.06, all staff who are assigned to perform court intake worker duties (taking and holding in custody, conducting intake conferences, etc.) as part of their job are required to attend Basic Intake Worker Training. All new county staff have 6 months from the day of hire to complete the 5-day classroom training, consisting of a 3-day session followed by a 2-day session. More information about this training is available at: <https://wcwpds.wisc.edu/basic-intake-worker-training/>.

**Registration Note: Learners may not self-register for this training. WCWPDS will assign child welfare professionals who respond YES to Basic Intake Worker Training requirement when completing the PDS Online Learner Profile Form to the next available training session.**

[ ]  **Basic Intake Worker Training – 5-day** Completion Date

More information about this training is available at:

<https://wcwpds.wisc.edu/basic-intake-worker-training/>

1. **YASI – Youth Assessment and Screening Instrument Training**

Child welfare professionals who have oversight of or make decisions youth justice cases are required to complete YASI initial training and YASI Boosters (WI Youth Justice Standards).

[ ]  **YASI – Youth Assessment and Screening Instrument: Collaborative Case Works**(4 days) Completion Date

YASI Booster trainings must be completed as part of the YASI training sequence. WCWPDS-recommended timing is 6 months to one year following initial training and application of concepts to practice.

[ ]  **YASI – Booster Part 1** – ½ day (3 hours) Completion Date

[ ]  **YASI – Booster Part 2** – ½ day (3 hours) Completion Date

**Required Training *continued***

1. **Web-Based Training**

DCF has identified other courses, via state statutes or numbered memos, as being **required courses** for Youth Justice professionals, **depending on their role**. The web-based courses required via state numbered memos include:

Information is available at: <https://wcwpds.wisc.edu/web-based-courses/topics-for-child-welfare-workers-and-supervisors/>

YJ professionals will **register themselves** for web-based trainings via PDS Online.

[ ]  **Confirming Safe Environments**

This training is required for YJ professionals who are responsible for conducting the confirming and reconfirming of safety in out-of-home placements (foster care, kinship care, congregate care, etc.). Choose one of the options below to meet this requirement:

* Case Worker Pre-Service: Web-based Modules Completion Date

(<https://wis.wcwpds.wisc.edu/pre-service/>)

OR

* Confirming Safe Environments Online Training Completion Date

(<https://wcwpds.wisc.edu/web-based-courses/cse/>)

[ ]  **The Reasonable and Prudent Parent Standard**

This training is required for YJ professionals who work with out-of-home care providers/youth placed in out-of-home care. It is designed to support YJ professionals in their work with children, youth, and out-of-home care providers to promote normalcy for all children and youth living in out-of-home care. Choose one of the options below to meet this requirement:

* Case Worker Pre-Service: Web-based Modules Completion Date

(<https://wis.wcwpds.wisc.edu/pre-service/>)

OR

* The Reasonable and Prudent Parent Standard Online Training Completion Date

(<https://wcwpds.wisc.edu/web-based-courses/the-reasonable-and-prudent-parent-standard-for-county-yj/>)

[ ]  **Child and Adolescent Needs and Strengths Tool Training & Exam**

Completion Date

YJ professionals who rate the CANS are required to be trained and certified in its use.

YJ professionals must pass the CANS exam and are required to become recertified annually. More information is available at: <https://wcwpds.wisc.edu/web-based-courses/child-and-adolescent-needs-strengths-tool-training-certification-exam-cans/> and <https://dcf.wisconsin.gov/cans>

***Recommended* Training:**

[ ]  **Youth Justice Philosophy and Case Process**  Completion Date

(NEW! Course offerings begin February 2025)

YJ professionals should complete this course as part of their foundational training with Basic Intake and YASI. The training sets the stage for understanding the “why” behind YJ work, including philosophy and values, case flow, and lived experience of youth and families. *This course is ideally taken prior to Basic Intake and YASI for newly-hired YJ professionals but this sequence is not required at this time.*

**Registration Note: Learners may be enrolled OR may self-register for this training. WCWPDS will assign child welfare professionals who identify YJ role *and* respond YES to Basic Intake Worker Training requirement when completing the PDS Online Learner Profile Form after 1/1/2025. All others will need to register via PDS Online.**

The following training sessions will support YJ professionals in their work with youth and families and may be selected based upon consultation with their supervisor and their individual practice skills and development needs.

YJ professionals will **register themselves** for sessions or web-based trainings via PDS Online.

[ ]  **Culturally Responsible Practice - Hybrid** (8 hours, 45 minutes) Completion Date

[ ]  **Engaging Families - Hybrid** (10 hours, 30 minutes) Completion Date

[ ]  **Case Practice with American Indian Tribes - Hybrid** (12 hours) Completion Date

[ ]  **Trauma Informed Practice - Hybrid** (10 hours, 15 minutes) Completion Date

The four courses above are fundamental to youth justice practice and are offered as a hybrid training over 3-4 weeks, including web-based online modules combined with VILT sessions. See PDS Online for specific course descriptions.

**Those in WiLearn YJ should NOT complete the Hybrid courses above.**

[ ]  **Understanding Child Sex Trafficking in Wisconsin**  Completion Date

YJ professionals are strongly recommended to complete this web-based training, designed to provide crucial information to support the identification and responses to instances of child sex trafficking.

For a list of WCWPDS-recommended Fundamental Courses for new YJ professionals based on job role, refer to the **Child Welfare Professional Development Guidance** publication on the WCWPDS website.

**Explore other web-based training topics** at: <https://wcwpds.wisc.edu/web-based-courses/topics-for-child-welfare-workers-and-supervisors/>

**Ongoing Training:**

Child welfare professionals who have oversight of or make decisions in YJ cases are required to complete an **annual YASI Ongoing Booster session** (WI Youth Justice Standards). This requirement begins after completing the YASI sequence of training (Collaborative Case Works and Boosters – Part 1 and 2). Options for completing the YASI Ongoing Booster are posted on PDS Online.