

PDSA Work Flow

01

Shared families are identified on a weekly basis.

02

Team lead is designated by leadership or by team itself after being notified of shared family.

03

Team Meeting - Professionals

- Define roles, expectations of team
- Define program timelines
- Frequency of family meetings
- Client snapshot
- Most recent records/reports
- Roles and responsibilities
- phone tree

04

Initial Family Team Meeting

- Expectations of Team and phone tree
- Roles, Goals, Strengths exercise
- Service Lines
- Needs & Questions
- Next Team Meeting date