**TRACKING REMEDIES AT-A-GLANCE**

**\_\_\_\_\_ COUNTY OE**

*A quick way to monitor your remedies is to record the main objective on the form along with the person responsible and completion date. Those accountable for the action can give brief updates on the status, enabling everyone to track the status through to completion. This keeps the remedies on the radar and allows for communication that keeps everyone on the same page.*

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| **Action to be Taken**  **(Note date the Action was added to this list)** | **Who is Responsible** | **Anticipated Completion Date** | **Status**  **(completed, in-progress, not started)** |
| **Quick Wins:** To make enough impact now so that you buy time, build credibility, and begin to build staff capacity for longer-term planning and CI. |  |  |  |
| Gap: |  |  |  |
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**TRACKING REMEDIES AT-A-GLANCE**

**­­­ \_\_\_\_\_­­­­­­COUNTY OE**

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| **Action to be Taken**  **(Note date the Action was added to this list)** | **Who is Responsible** | **Anticipated Completion Date** | **Status**  **(completed, in-progress, not started)** |
| Mid and Long Range Remedies: Result of gaps subjected to root cause analysis and remedy identification |  |  |  |
| Gap: |  |  |  |
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