**FOSTER CARE COORDINATOR**

**PROFESSIONAL DEVELOPMENT PLAN**

Professional Development Training Plan for: **Click or tap here to enter text.**

Hire Date: **Click or tap here to enter text.**

Wisconsin state statutes or numbered memos identify the required training for Foster Care Coordinators.

***Required* Training**:

[ ]  **SAFE Structured Analysis Family Evaluation (2 days)** Completion Date

The Structured Analysis Family Evaluation (SAFE) home study tool is required for all foster care licensing. More information is available at: <https://fcc.wcwpds.wisc.edu/structured-analysis-family-evaluation/>.

**Additional *Required* Training Based upon Job Duties:**

[ ]  **Child and Adolescent Needs and Strengths Tool Training & Exam** Completion Date

Foster Care Coordinators who rate the Child and Adolescent Needs and Strengths

(CANS) are required to be trained and certified in its use. Foster Care Coordinators must pass the CANS exam and are required to become recertified annually. If you rate the CANS, you must complete this training. More information is available at: <https://wcwpds.wisc.edu/web-based-courses/child-and-adolescent-needs-strengths-tool-training-certification-exam-cans/>.

[ ]  **Confirming Safe Environments**

The Confirming Safe Environments training is designed for child welfare professionals

who are responsible for conducting the confirming and reconfirming of safety in out-of-

home placements for children. If a Foster Care Coordinator is responsible for this

function, they must complete this web-based training and should choose one of the options below to meet this requirement:

* Case Worker Pre-Service: Web-based Modules Completion Date

(<https://wis.wcwpds.wisc.edu/pre-service/>)

* Confirming Safe Environments Online Training Completion Date

(<https://wcwpds.wisc.edu/web-based-courses/cse/>)

[ ]  **The Reasonable and Prudent Parent Standard**

Child welfare professionals and coordinators who work with out-of-home care providers are required to be trained on the Reasonable and Prudent Parent Standard. Choose one of the options below to meet this requirement:

* Case Worker Pre-Service: Web-based Modules Completion Date

(<https://wis.wcwpds.wisc.edu/pre-service/>)

* Foster Care Coordinator Pre-Service (web-based) Completion Date

(<https://fcc.wcwpds.wisc.edu/foster-care-coordinator-pre-service/>)

* The Reasonable and Prudent Parent Standard Online Training Completion Date

(<https://wcwpds.wisc.edu/web-based-courses/the-reasonable-and-prudent-parent-standard-for-county-yj/>)

***Additional Required Training*** *continued on next page*

**Basic Intake Worker Training:** Pursuant to Wisconsin Statutes Chapters 48.06 and 938.06, all staff who are assigned to perform court intake worker duties (taking and holding in custody, conducting intake conferences, etc.) as part of their job are required to attend Basic Intake Worker Training. All new county staff have 6 months from the day of hire to complete the 5-day training, consisting of a 3-day session followed by a 2-day session. More information about this training is available at: <https://wcwpds.wisc.edu/basic-intake-worker-training/>.

**Registration Note: Learners may not self-register for this training. WCWPDS will assign child welfare professionals who respond YES to Basic Intake Worker Training requirement when completing the PDS Online Learner Profile Form to the next available training session.**

[ ]  **Basic Intake Worker Training – 5-day** Completion Date

More information about this training is available at:

<https://wcwpds.wisc.edu/basic-intake-worker-training/>

**Fundamental Foster Care Coordinator Training - Recommended**:

The following training sessions, while not required, will support the foster care coordinator in their work and may be selected based upon consultation with their supervisor and their individual practice skills and development needs.

Web-Based Training:

[ ]  **Foster Care Coordinator Pre-service**  Completion Date

More information about this training is available at:

<https://fcc.wcwpds.wisc.edu/foster-care-coordinator-pre-service/>

[ ]  **Foster Parent Pre-Placement** Completion Date

More information about this training is available at:

<https://care.wcwpds.wisc.edu/foster-parent-pre-placement/>

[ ]  **Understanding Child Sex Trafficking in Wisconsin**  Completion Date

More information about this training is available at:

<https://wcwpds.wisc.edu/web-based-courses/understanding-child-sex-trafficking/>

For the full list of recommended web-based training courses for Foster Care Coordinators that is updated as new courses are added, see: <https://fcc.wcwpds.wisc.edu/recommended-training/>.

Classroom Training:

[ ]  **DCF 56: New Licensors (2 days)** Completion Date

[ ]  **DCF 58: Kinship Care Coordinators (1 day)**  Completion Date

[ ]  **Culturally Responsible Practice - Hybrid (8 hours, 45 minutes)** Completion Date

[ ]  **Engaging Families - Hybrid (10 hours, 30 minutes)** Completion Date

[ ]  **Case Practice with American Indian Tribes - Hybrid (12 hours)** Completion Date

[ ]  **Trauma Informed Practice - Hybrid (10 hours, 15 minutes)**  Completion Date

[ ]  **Placement (2 days)**  Completion Date

[ ]  **Making the Most of Family Interaction (2 days)** Completion Date

For a list of WCWPDS-recommended Fundamental Courses for new FCC professionals based on job role, refer to the **Child Welfare Professional Development Guidance** publication on the WCWPDS website, expected to launch by 1/1/2025.