**Course Schedule – Data Informed Supervision April/May 2024**

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| **Week Zero**(4/8 – 4/12/24) | **4/8/24 (Monday)**Receive an e-mail with instructions and a link to pre-work  | **4/8 – 4/12/24 (Mon – Fri)****PDS Online**Login to PDS Online:1. **Complete Pre-Work**

 [10-15 minutes]1. **Access the training and complete the Introduction and Overview materials before the Zoom session on 4/15/24.**

[25-30 minutes] |
| **Week 1**(4/15 – 4/19/24) | **4/15/24 (Monday)****ZOOM April 15** **9:00 – 11:00 am**Participate in the kick-off meeting. [120 min] | **4/16-4/19/24 (Tues -Fri)****PDS Online**Complete Sections 1-2 on PDS Online. [Sec 1: 10 minutes][Sec 2: 20 minutes] |
| **Week 2**(4/22 – 4/26/24) | **4/22 – 4/26/24 (Mon – Wed)****PDS Online**Complete Sections 3, 4 and 5 [Sec 3: 35-40 minutes][Sec 4: 10-15 minutes][Sec 5: 40-45 minutes] | **4/25 – 4/26/24 (Thurs – Fri)****PDS Online**Complete Section 6 & start Section 7 on PDS Online. Section 7’s completion time depends on your supervisory role[Sec 6: 15-20 minutes][Sec 7: 120-130 minutes total] | **4/26/24 (Fri)****PDS Online**Complete Section 7 and the Dashboard Activity**\*The first 7 sections and the Dashboard Activity must be complete before the Zoom session on 5/2/24.**[Sec 7: 120-130 minutes total] |
| **Week 3**(4/29 – 5/3/24) | **4/29-5/1/24 (Mon - Wed)****PDS Online**Begin Section 8[Sec 8: 105-110 minutes total] | **5/2/24 (Thurs)****ZOOM May 2** **9:00 – 11:00 am**Participate in the Dashboards meeting.[120 min] | **5/3/24 (Fri)****PDS Online**Complete Section 8 and begin Section 9.[Sec 8: 105-110 minutes total][Sec 9: 30 minutes total] |
| **Week 4**(5/6 – 5/10/24) | **5/6 – 5/9/24 (Mon – Thurs)****PDS Online**Complete Section 9 \***Sections 8 & 9 must be complete before the Zoom session on 5/10/24.****Office Hours (Optional)****May 6 (Mon) 9:00 – 10:00 AM**Bring your Excel questions!**Office Hours (Optional)****May 8 (Wed) 2:00 – 3:00 PM** Bring your eW Reports questions![Sec 9: 30 minutes total] | **5/10/24 (Fri)****ZOOM May 10****9:00 – 11:00 am**Pre-work and participate in the final presentation meeting.[Pre-Work: 15 min][Final Presentation: 120 min] **PDS Online**Complete the training evaluation and post-test. [Completion: 15-20 min] |
| **Week 5**(5/13 – 5/17/24) | **Complete all activities, evaluations, pre-post tests for full credit** | **5/17/24 (Fri)****Training Closes** |