

SUPERVISOR TRAINING

JULY 2017 – JUNE 2018 SCHEDULE & PLANNING GUIDE

The Wisconsin Child Welfare Professional Development System (WCWPDS), the Milwaukee Child Welfare Partnership (MCWP), and the Home Visitation Training Program are pleased to release our first collaboratively sponsored statewide Supervisor Training Schedule. Because we have combined our efforts and resources in developing the statewide Supervisor Training Schedule, county and tribal child protective services supervisors, county and tribal juvenile justice supervisors, Home Visitor supervisors, and Milwaukee Wraparound supervisors across the state have access to multiple training opportunities at the membership rate of \$25/day of training.

Course Descriptions can be found on the WCWPDS Website at: <http://wcwpds.wisc.edu/supervisor-training.htm>

SUPERVISOR FOUNDATION TRAINING

STEPPING UP TO SUPERVISION: ORIENTATION FOR NEW SUPERVISORS

Location	Date	Locator #	Sponsoring Partnership
Madison	8/2/17	8890	WCWPDS
Weston (Wausau Area)	9/6/17	8903	WCWPDS
Madison	10/4/17	8891	WCWPDS
Weston (Wausau Area)	11/1/17	8904	WCWPDS
Madison	12/6/17	8892	WCWPDS
Madison	2/7/18	8895	WCWPDS
Weston (Wausau Area)	3/7/18	8906	WCWPDS
Madison	4/4/18	8898	WCWPDS
Weston (Wausau Area)	5/2/18	8907	WCWPDS
Madison	6/6/18	8899	WCWPDS

This course is a required pre-requisite to any of the Supervisor Foundation Series courses

SUPERVISOR FOUNDATION SERIES MILWAUKEE

Course Title	Date	Locator #
Administrative Supervision: Supervisor as Manager	9/12/17– 9/13/17	8969
Educational Supervision: Supervisor as Coach	10/10/17– 10/11/17	8970
Supportive Supervision: Supervisor as Team Leader	11/14/17– 11/15/17	8972
Clinical Supervision: Supervisor as Critical Thinker	12/12/17– 12/13/17	8971

Sponsoring Partnership: MCWP

SUPERVISOR FOUNDATION SERIES EAU CLAIRE

Course Title	Date	Locator #
Administrative Supervision: Supervisor as Manager	3/13/18– 3/14/18	8913
Educational Supervision: Supervisor as Coach	4/10/18– 4/11/18	8914
Supportive Supervision: Supervisor as Team Leader	5/8/18– 5/9/18	8915
Clinical Supervision: Supervisor as Critical Thinker	6/12/18– 6/13/18	8917

Sponsoring Partnership: WCWPDS

Note: Stepping Up to Supervision: Orientation for New Supervisors is a required pre-requisite for any of these courses

SUPERVISOR AND LEADERSHIP CONTINUING EDUCATION

Course Title	Location	Date	Locator #	Sponsoring Partnership
Secondary Traumatic Stress: Building Resilience in Staff	Milwaukee	7/25/17– 7/26/17	8973	MCWP
Reflective Supervision in Child and Family Services	Madison	11/2/17	8976	MCWP
Leading and Managing from the Middle	Waupaca	11/8/17	8975	MCWP
Secondary Traumatic Stress Building Resilience in Staff	Waupaca	3/27/18– 3/28/18	8940	WCWPDS
Reflective Supervision in Child and Family Services	Appleton	4/19/18	8979	MCWP
Leadership	Eau Claire	5/16/18	8916	WCWPDS
Conflict Management: Having Challenging Conversations	Madison	6/27/18	8900	WCWPDS

SUPERVISING FOSTER CARE

SAFE COURSES

Course Title	Location	Date	Locator #	Sponsoring Partnership
SAFE Structured Analysis Family Evaluation Training	Appleton	8/23/17– 8/24/17	8821	WCWPDS
SAFE Structured Analysis Family Evaluation Supervisors Training*	Appleton	8/25/17	8822	WCWPDS
SAFE Structured Analysis Family Evaluation Training	Milwaukee	11/29/17– 11/30/17	8851	WCWPDS
SAFE Structured Analysis Family Evaluation Supervisors Training*	Milwaukee	12/1/17	8852	WCWPDS
SAFE Structured Analysis Family Evaluation Training	Madison	3/27/18– 3/28/18	8846	WCWPDS
SAFE Structured Analysis Family Evaluation Supervisors Training*	Madison	3/29/18	8850	WCWPDS
SAFE Structured Analysis Family Evaluation Training	Eau Claire	6/26/18– 6/27/18	8857	WCWPDS
SAFE Structured Analysis Family Evaluation Supervisors Training*	Eau Claire	6/28/18	8859	WCWPDS

* SAFE Structured Analysis Family Evaluation Training (2-day course) is a required pre-requisite for this course. Both courses are required for those who supervise foster care licensing.

OTHER FOSTER CARE RELATED COURSES

Note: Check out the Worker Special Skills and Topics Training Schedule (at <http://wcwpds.wisc.edu/special-skills-and-topics-training-schedule.htm>) for other foster care related courses applicable to those who supervise foster care, including:

- DCF 56 Training: New Licensors
- Foster Parent Foundation Training of Content
- SAFE Structured Analysis Family Evaluation Booster Training
- SAFE TA Phone Calls

SUPERVISING SAFETY

Supervising Safety is an in-depth training program designed specifically for supervisors. It addresses the unique challenge of staff supervision: how can I guide the worker, who has direct contact with the family and responsibility for information gathering, through the analytic process that results in solid decisions that protect the child, family, worker, supervisor and agency?

The Supervising Safety program consists of three modules:

- **Module 1: Present Danger and Protective Planning**
- **Module 2: Assessing Impending Danger**
- **Module 3: Safety Planning**

Supervising Safety is a blended learning program that utilizes small seminars and distance learning supported by materials downloaded from the Supervising Safety website. Distance work includes:

- **Readings focused on safety concepts and practice**
- **Case application of safety decision making**
- **Review of workers' case work**
- **Tools for review of agency work**
- **Individual feedback and coaching by phone with a trainer**

Distance learning weeks require a commitment of 4 hours of the supervisor's time.

Supervisors must participate in the three modules of Supervising Safety sequentially. Enrollment for Module One is initiated by submission of a Letter of Intent indicating supervisor interest and agency support. For subsequent modules, WCWPDS directly notifies qualified supervisors of upcoming sessions.

For more information, please see the Supervisor Training section on the WCWPDS website at: <http://wcwpds.wisc.edu/supervisor-training.htm>.

Register for courses in PDS Online at
<https://pdsonline.csod.com/client/pdsonline/default.aspx>

IMPORTANT REGISTRATION INFORMATION



WCWPDS
Wisconsin Child Welfare Professional Development System
UW-Madison School of Social Work



Milwaukee Child Welfare Partnership
Dedicated to professional development

You will note throughout the Training Schedule that each session denotes the "Sponsoring Partnership" – either WCWPDS or MCWP. This is the Partnership that is managing the training session arrangements and the Partnership to whom you will pay your registration fee. All training, cancellation and billing policies of the "Sponsoring Partnership" applies to that session. Please see information below for each Partnership. More detailed information can be found on each website.

TRAINING DAYS AND TIME

All training days begin with registration at 8:30 a.m. and instruction from 9:00 a.m. to 3:45 p.m. with a 45 minute break for lunch. Lunch and morning and afternoon refreshments will be provided at each session.

WCWPDS POLICIES

Payments: Participants will be billed after a training session; payments cannot be accepted at training sessions.

Registration Deadline: Registration deadline and withdrawal date is more than 8 days before the first day of the training session.

Cancellation Policy: Registrants who wish to no longer attend the session for which they are registered must cancel more than 8 days prior to the first day of the training session in order to avoid fiscal penalties. Registrants who cancel more than 8 days prior to a training session will not be charged the registration fee for the cancelled training session.

Cancellation Fee: Registrants who cancel 8 days or fewer prior to the first day of the training session will be billed for the registration fee.

WCWPDS contact information

email: office@wcwpds.wisc.edu * telephone 608-890-3965

website: wcwpds.wisc.edu (see "Find It Fast")

MCWP POLICIES

Payments: Payment should be submitted upon registration for all courses. The confirmation email sent upon registration provides information about how to pay online with a credit card or check and how to mail in a payment.

Registration Deadline: Registration deadline is 2 weeks before the first day of the training session.

Cancellation Policy: If you are no longer able to attend a session you have registered for, you should withdraw from the training. Please log into PDS Online to withdraw.

Cancellation Fee: If you have paid for the session, we will issue a credit to your agency for future use for anyone in your agency, IF we are notified 1 week prior to the start of training. If you withdraw less than one week before training, your agency will be responsible for the full training fee and no credit will be issued.

Attendance: Credits will not be issued to participants missing more than 15 cumulative minutes throughout the duration of a training; No partial credit will be issued

Milwaukee Child Welfare Partnership contact information:

email: mcwp@uwm.edu * telephone 414-964-7400

website: uwm.edu/mcwp/

Register for courses in PDS Online at
<https://pdsonline.csod.com/client/pdsonline/default.aspx>