

PHASE V

CREATE PERMANENCY ACTION PLAN (35 MINUTES)

BEFORE THE ACTION PLAN IS DEVELOPED:

Ask Team to recommend the permanency goal and concurrent goal. (This may lead to some discussion, which is allowed).

ACTION PLANNING:

ASK THE TEAM TO ADVOCATE FOR IDEAS THEY THINK WOULD HELP MOVE THE CASE TOWARDS THE RECOMMENDED LEGAL PERMANENCY GOALS.

Place a check mark or star next to the ideas the team advocates for (Scribe should not do so in SACWIS).

- The team advocates to assist the worker in narrowing down the ideas and ensuring action steps are permanency driven.

After the team has discussed the brainstorming ideas, the facilitator can either circle the ideas or ask the worker if s/he would like to circle them. Remember no more than 4 ideas.

- Other team members may volunteer to do an action item even if the worker doesn't circle it. If the worker agrees, it can be added to the action steps.

The Worker can choose any idea listed but the facilitator must ensure it is permanency-driven and not something the worker already planned to do.

After the ideas are chosen the facilitator writes the action steps on a separate sheet.

- Remind scribe not to type anything until the action steps are finalized, otherwise they may need to delete and re-type steps.
- The steps must be detailed and include all specific parts to the step including the team members involved in task.
- **Ask scribe to read back all the action steps, including who is assigned, and the due date.**